



**SWIGERT**  
INTERNATIONAL SCHOOL





## IMPORTANT CONTACTS

<b>Shelby Dennis</b>	<a href="mailto:shelby_dennis@dpsk12.net">shelby_dennis@dpsk12.net</a>	Principal
<b>Amber Holthus-Pera</b>	<a href="mailto:amber_holthus-pera@dpsk12.net">amber_holthus-pera@dpsk12.net</a>	Assistant Principal
<b>Richard Fisher</b>	<a href="mailto:richard_fisher@dpsk12.net">richard_fisher@dpsk12.net</a>	Dean of Operations
<b>Emily Pool</b>	<a href="mailto:emily_pool@dpsk12.net">emily_pool@dpsk12.net</a>	Community Liaison
<b>Daphne Jolley, Secretary</b>	<a href="mailto:djolley@dpsk12.net">djolley@dpsk12.net</a>	Choice/Registration, Bus, Lunch Applications, Attendance
<b>Krystie Warlum</b>	<a href="mailto:kwarlum@dpsk12.net">kwarlum@dpsk12.net</a>	Office manager
<b>Hoang Tran</b>	<a href="mailto:hoang_tran@dpsk12.net">hoang_tran@dpsk12.net</a>	School Nurse
<b>Barb Robinson, Social Worker</b>	<a href="mailto:brobins@dpsk12.net">brobins@dpsk12.net</a>	Backpack Program, Family Needs
<b>Emma Sharpe, DiscoveryLink</b>	<a href="mailto:emma_sharpe@dpsk12.net">emma_sharpe@dpsk12.net</a> 720.692.7976 <a href="https://equity.dpsk12.org/extended-learning/discovery-link/">https://equity.dpsk12.org/extended-learning/discovery-link/</a>	DiscoveryLink, Enrichments
<b>Francine Mugge, PTA President</b>	<a href="mailto:president@swigertpta.com">president@swigertpta.com</a> <a href="http://www.swigertpta.com">www.swigertpta.com</a>	Volunteer, Fundraising, Spirit Wear
<b>Main Office</b>	720-424-4800	
<b>Attendance Line</b>	720-424-4740	
<b>Bus Transportation</b>	720-423-4699 <a href="https://transportation.dpsk12.org/">https://transportation.dpsk12.org/</a>	

## COMMUNICATIONS

- *Weekly Eagle Post* – all families will receive a weekly emailed newsletter that includes a message from our Administrators, school news and information on upcoming events and happenings.
- *“Friends of Swigert International School” Facebook Page* ([www.facebook.com/groups/friendsofswigert](http://www.facebook.com/groups/friendsofswigert)) – our members-only Facebook page is updated daily and includes information about school events and things our students are working on.



- *Teacher Communications* – Teachers send classroom-specific communications at least every other week. Most often, this is an email that includes what students are working on in class, questions you can ask your students about what they’re learning, and upcoming important events.
- *Calendar* – We have enclosed a printed version in this packet. Our school calendar is posted in PDF and electronic form on our website at <https://swigert.dpsk12.org/calendar/>. At the bottom of the page, you will find instructions on how to sync up our electronic Google calendar with your personal iDevice or email.

## IMPORTANT INFORMATION

### **Annual Registration: Opens May 2<sup>nd</sup>-20<sup>th</sup> and then again in late summer**

Congratulations! You have a secured spot at Swigert for the 2022-23 year unless you opt out. Although your acceptance is official, **every family must complete registration** each year. By completing this process online, you avoid paper forms and decrease the time you spend at the school during fall registration. Families can register online during windows: The “Early Bird” window which is May 2<sup>nd</sup>-20<sup>th</sup>.

A second window will open late July. Registration can only be completed by the parent/guardian listed in the primary household of the student record. Parents/guardians must have an active DPS Parent Portal account to participate or create an account at [myportal.dpsk12.org](http://myportal.dpsk12.org). You will need DPS Student ID numbers for the process – please email our Secretary, Daphne Jolley, to get those Student ID numbers. Once you have an account, log in any time in late July (specific date to come) to complete your registration. The following link will take you to navigation guides: <https://schoolchoice.dpsk12.org/enrollment/online-registration/>

### **Who's my Teacher?**

On meet the teacher night on August 18<sup>th</sup>, the class lists will be on the classroom windows and you'll be able to drop off your supplies in the classroom, meet your teacher, and sign up for a few things.

### **Free or Reduced Lunch Applications**

We will know in late June if school lunches will continue to be free for everyone for this school year as they have for the last 2 years. But if that goes away and you need monetary assistance for school-provided lunches, you can find the Free or Reduced Lunch Application through your Parent Portal account or apply online at <https://www.myschoolapps.com/Application>. Please contact Daphne Jolley, [djolley@dpsk12.net](mailto:djolley@dpsk12.net) if you have questions or are unable to complete online.

### **DiscoveryLink Before- and After-Care**

DiscoveryLink provides childcare at Swigert for K-5<sup>th</sup> Grade families Monday-Friday from 6:30-8:15 AM and/or after school from 3:15-6 PM. Registration is open now to enroll in the program at <http://discerylink.dpsk12.org>. Once you've registered, you will be eligible to select your needed dates and times on a month-to-month basis. The Family Managed calendar opens on July 1<sup>st</sup>. Please contact the Swigert Discovery Link administrator, Emma Sharpe at [emma\\_sharpe@dpsk12.net](mailto:emma_sharpe@dpsk12.net) or [720.692.7976](tel:720.692.7976).

### **Bus Transportation**

Students must reside more than one mile from the school to be eligible or must complete an online Exception Request form via Parent Portal to request transportation if they do not meet eligibility requirements. This year, DPS is requiring anyone who is eligible for bus transportation to Opt In, as well as anyone who has previously completed an Exception Request to fill out a new one every year. To Opt-in (or complete the Exception Request), log into Parent Portal and click on Transportation. Once transportation has been assigned, you can find route information (stop location, route number and arrival/pick-up time) on the Transportation link in Parent Portal. If you do not see route information before the start of school, please email [transportation@dpsk12.net](mailto:transportation@dpsk12.net) and include your student's ID number. You can also contact [djolley@dpsk12.net](mailto:djolley@dpsk12.net) with questions, although Swigert is not made aware of details until just before school begins.

### **First Week of School**

School starts on Monday, August 22<sup>nd</sup>. Students will be released at noon on the first two days. Lunch will not be served, but we have bus transportation. The two half-days will allow teachers to schedule afternoon assessments for each student. Parents will sign up for assessment times either during our Meet the Teacher Night on Thursday, August 18<sup>th</sup> or through an email from your teacher.

### **Drop Off/Pick Up Procedures**

Swigert's 2021-22 hours are from 8:15 AM until 3:15 PM. Free breakfast is available for all students each morning as a grab and go. We have a soft start, meaning you have from 8 until 8:15 to arrive at school. You may park in the East parking lot or along Trenton Street and walk your child directly to their kindergarten door. There are also staff present if you prefer to use the kiss and go lane. This is for quick dropping off – no parking or stopping in the kiss and go lane. After

school, students will be escorted to buses or taken by teachers to the playground for parent pick-up. ECE students must be checked into and out of the classroom.

### **Family Backpack Program and Critical Needs Supports**

Swigert maintains a food pantry and collects clothing and toiletry items throughout the year to support our families. If you would like additional information about receiving food items over weekends and holidays, or if you have specific family support needs, please contact our School Social Worker, Barb Robinson at [brobins@dpsk12.net](mailto:brobins@dpsk12.net)

### **After-School Enrichments**

DiscoveryLink offers after-school enrichment activities, which are typically once a week in 6-week sessions. Examples of classes that have been offered in the past are cooking, chess, hula hooping, yoga, although they change quarterly. A list of classes and associated costs will be published at the beginning of each quarter. You can sign up for as many as you like depending on the schedule.

### **Teacher Conferences**

Teacher conferences are held three times during the school year. The first conference takes place in October. A mid-year conference is based on need and your teacher will reach out to you if they need to meet with you, and our end-of-year conferences are student-led and teacher supported. This has been a wonderful way for students to reflect on their accomplishments and share with you all they've learned.

### **Parent Volunteers and Involvement**

Swigert welcomes volunteers! There are a variety of ways you can give time to the school: PTA committees, attending Student Accountability Committee meetings, volunteering in the classroom (room parent, party organizer, reading group leader, etc), helping with the school garden, or sharing your experiences and talents with students. We ask that you give teachers the first month of school to establish routines in the classroom, and then check in with your teacher about what their needs are and volunteer away! You can also look for volunteer sign-ups at school events like Meet the Teacher and Back to School Nights, or email our community liaison, [emily\\_pool@dpsk12.net](mailto:emily_pool@dpsk12.net)

### **Swigert Spirit Wear**

Spirit Wear can be purchased online at <https://www.swigertpta.com/spirit>. Swigert PTA will also set up Spirit Wear tables at school events like Meet the Teacher Night, Back to School Night, and the Welcome Breakfast.

### **Yearbook**

Daphne Jolley, our secretary, creates a school yearbook that's available for purchase in the Fall with delivery in the Spring. Stay tuned for details in the Eagle Post newsletter in September.

### **School Supplies**

School supplies can be purchased through our vendor, EPI. The sale goes live very soon (more details coming) using this link: <https://www.educationalproducts.com/ShopPacks/>. Supply kits will be delivered to your home and can be brought to school on meet the teacher night or on the first day of school. If you prefer to do your own shopping, you can find supply lists by visiting the

same link and clicking on your grade level for next year. We will also have printable lists online. We do a lot of supply sharing in most grades, so with the exception of your backpack, lunchbox, and headphones, please don't label or get attached to your certain supplies.

**MySchoolBucks Payment Account**

Make school payments for items like ECE tuition, school lunches, and school fees by creating a MySchoolBucks account. This can be accessed through Parent Portal by going to the "Pay for Student Meals & Fees Online" link, or find more information about the program here:

<https://payonline.dpsk12.org/>

## UPCOMING EVENTS

### **Swigert Summer Reading Challenge**

“Summer Slide”, or loss of knowledge and learning skills over the summer, is common among all students. Programs like the Swigert Summer Reading Challenge have been proven to help students retain more of their skills over the summer and start the school year better prepared for learning at the next grade level. If you’re interested in participating, you can find all of the details and sign-up information here: <https://www.swigertpta.com/summer-reading>

### **Swigert PTA Kickball Game – TBD but usually mid-June**

Swigert PTA’s Inclusion committee invite families and students of all ages and ability levels to a Pride Kickball Game on the Swigert playground. You can also buy dinner at the Food Trucks on 33rd and Ulster.

### **Swigert PTA Friendship Festival - TBD but usually early August**

Swigert PTA’s Inclusion Committee is hosting a Friendship Festival on the Swigert playground, where your family can bring dinner or purchase at the Food Trucks on 33rd & Ulster and enjoy free music, entertainment and community.

### **Summer Playdates – Saturday, August 6<sup>th</sup>, 9 AM and Thursday, August 11<sup>th</sup>, 5:30 PM**

We have two New Family Playdates scheduled in August to give parents and kids a chance to meet classmates and other families and to feel more comfortable on the first day of school. Just come to the playground for hanging out and popsicles. Current Swigert families are encouraged to come!

### **Meet The Teacher Night – Thursday, August 18<sup>th</sup>, 5-6 PM**

Join us at Swigert to find out who your teacher and classmates will be for the year! You’ll have an opportunity to say hello to your new teacher, sign up for an assessment time (during the first two days of school in the afternoons), let teachers know your child’s plan for getting to and from school, and pick up any other pertinent information about the start of the year. The PTA will sell Spirit Wear and administrators will be making their way around to say hello. You can also bring your school supplies to drop off in the classroom.

### **PTA Welcome Back Breakfast – Saturday, August 27<sup>th</sup>, 8:30-10:30 AM**

Join the Swigert staff and PTA for a Welcome Breakfast for all Swigert Families on Saturday, August 28th. It takes place on the Swigert playground and includes food from local restaurants, fun activities for the kids, and a chance to get to know other Swigert families.

### **Back to School Night – Thursday, September 8<sup>th</sup>**

Back to School Night is a parent/guardian-only event to hear about your teacher’s plans for the school year, student expectations, general school information and an opportunity for you to ask questions. You will also have the opportunity to sign up to be the room parent or offer to help with the parties throughout the school year. The night is divided into 2 sessions if you have more than one student.

## SIMPLE WAYS TO SUPPORT SWIGERT

### **Attend our Spring Auction**

Every Spring, we host our biggest fundraiser event, the Auction. We'd love to have you come this year! It will be held at the Botanic Gardens on May 14<sup>th</sup>. Go here for tickets and more details:

<https://e.givesmart.com/events/pVu/>

### **King Soopers Program**

You can register your King Soopers Loyalty Card to earn cash for Swigert. A percentage of Community Rewards cash will be donated to the Swigert PTA. Encourage grandparents, friends, neighbors to register their cards, too!

1. Create an account:

<https://www.kingsoopers.com/.../king-soopers-community-rewards>

2. Link your loyalty card to Swigert PTA code: TC132

3. Don't forget to use your loyalty card each time you shop.

### **Amazon Smile**

Instead of shopping through the general Amazon site, shop through smile.amazon.com (same items and prices as Amazon) and they'll donate 0.5% of eligible purchases to the charity of your choice. To link to Swigert, select the "Supporting" tab at the top of the page and select Swigert PTA.

### **Office Depot**

Check out [www.officedepot.com/cm/school-supplies/give-back](http://www.officedepot.com/cm/school-supplies/give-back) on how to give 5% of any purchases back to Swigert.

### **Dine and Donate**

Watch our website, the Eagle Post, and our Facebook page for upcoming monthly Dine and Donates. You simply order or eat out at a variety of restaurants, and they donate a certain percentage back to Swigert.



## **SAMPLE FIRST GRADE SCHEDULE**

8 – 8:15	Arrival and morning work
8:46	Language
9:05	Writing
9:50	Recess
10:10	Math
11:20	Lunch/Recess
12:10	Read aloud
12:25	English/Language Arts/Skills
1:45	Science/Social Studies
2:10	Specials*
3:15	Dismissal

## **SAMPLE THIRD GRADE SCHEDULE**

8 – 8:15	Arrival and morning work
8:40	English/Language Arts
9:45	Writing
10:35	Specials*
11:45	Lunch/Recess
12:30	Math
1:45	Recess
2:00	Read Aloud
2:20	Word Study/Skills
3:15	Dismissal

\*Specials are on a 2-week rotation of STEM, Art, Music, Spanish, and PE.

\*They also go to library once every two weeks.