#### **DPS CLOSURES & DELAYS**

DELAYED STARTS: Discovery Link morning programs will be delayed 1 hour on delayed starts days. Programming will begin at 7:30 am instead of 6:30 am.

AFTER SCHOOL CLOSURES: On days the District cancels After School Activities, all Discovery Link Programs will be offered for one hour after the school bell time. For example, a school with a bell time of 3 pm would offer Discovery Link from 3 pm to 4 pm. ELCS Enrichment and ELCSports will be canceled.

- The one-hour program may not be an option for schools with afternoon bells of 3:45 pm or later, depending on the weather conditions/forecast. Please reach out to your school's ELCS Program Supervisor for more information.
- ELCS can cancel this offering at any point to ensure families and staff can get home safely.

FULL DAY CLOSURES: On days the District cancels school, Discovery Link, ELCS Enrichment, and ELCSports will also be canceled.

Discovery Link does not issue credits for any days that DPS is closed due to district-wide or school closures for events such as inclement weather. Please refer to our family handbook for more

information.

#### Snack

Discovery Link will no longer provider snack for afterschool. So please send your student with a snack afterschool. We are a peanut and tree-nutfree program.

#### **Get In Touch**



PROGRAM SUPERVISOR: AISHA KINDRED



720-692-7976



3480 Syracuse St, Denver, CO 80238

#### **Hours of Operation:**

AM Discovery Link: 6:30 AM - 8:10 AM PM Discovery Link 3:10 PM - 6:00 PM

#### **Pick-up / Drop-off Location:**

#### Door #4 on E 35th Ave the side of the building closest to Sam's Club



### **Financial Assistance**

- 10% Sibling Discount
- 30% Free & Reduced Lunch Discount
- CCAP Financial assistance for families supplied by the state. Families are required to approve attendance daily on the ATS system. Please do not share your PIN with staff members. If you have any questions or concerns, please reach out to discovery\_link@dpsk12.org.







DENVER | Extended Learning PUBLIC schools | and Community Schools

### Discovery Link at Swigert **School Year 2024-2025**

https://equity.dpsk12.org/extended-learning/discovery-link/



### **Medications**

Please bring all medication and completed paperwork to your site on the first day of school. Medication must not be expired.

#### **NECESSARY PAPERWORK:**

- General Med Treatment English
- General Med Treatment Spanish
- Anaphylaxis Care Plan and Med Orders
- Asthma Care Plan
- Seizure Action Plan and Medication Orders



Processing medication on the first day could take up to 30 minutes. Please plan accordingly.

If your student's medical, allergy, or accommodation needs change, please let us know immediately.

#### IEP & 504 Plans

Please let us know at the program's start if your child has an IEP or 504 plan. This way, we can connect with the school and ensure alignment with care plans for your child.

#### **Drop-Off**

Drop-off will happen at door #4 starting promptly at 6:30 AM. All parents are required to walk their child to the door and sign them in using their pin number.

#### Pick-Up

Pick-up will happen at door #4. All children under 8 years old must be signed out every day by one of the adults on their contact card using their pin number. Children ages 8 and above can sign themselves out using their pin number and walk home if the appropriate waiver has been signed and uploaded in SchoolCare Works.

## Late Pick-Up & Unscheduled Attendance

Discovery Link programming ends at 6:00 pm. Please pick up your child on time. If you are going to be late, please call 720-692-7976 as soon as possible to let the staff know your approximate arrival time. Repeated late pick-ups may result in additional charges of \$1 per minute, up to \$50 per day, and possible disenrollment.

If a child is not picked up 30 minutes after camp has ended and staff cannot reach parents, guardians, or listed emergency contacts, state licensing requires staff to call the Denver Police Department and the Denver Department of Human Services.

If your child attends a fee-based Discovery Link site and arrives for programming on a day you did not schedule, we may be able to accommodate their attendance if capacity and staffing allow it.

- You will be charged two times the daily rate and asked to complete the Unscheduled Attendance form.
- If we cannot accommodate your student, or you do not wish to pay the added fee, we will send your child to the office for pick-up.





# Day Selection & Cancellation

- The Family Managed Calendar system allows you to cancel any programming date before 6 am the day of care to receive an account credit.
- Discovery Link will not issue a credit or refund if you fail to remove a day before the 6 am deadline or elect not to send your child to the program.
- Discovery Link does not issue credits for any days that DPS is closed due to district-wide or school closures for events such as inclement weather.

#### Fees

AM Care	PM Care	Camp Days	Early Release	Kadoodles
\$12.00	\$18.00	\$55	\$30	\$30

Payment is due when you select your child's attendance days in your site's <u>Family Managed Calendar</u>. Site calendars for Semester 1 (August 19, 2024 - January 2, 2025) are open for selection on July 5, 2024, and will remain open until the semester's end. Site calendars for Semester 2 (January 3, 2025 - June 4, 2025) will be available for selection on December 1, 2024, and remain open until the last day of school.